

# What you need to know about the Steward Circle



**MONTHLY MEETINGS** Steward circles (SC) take place on Zoom, once a month, most of the time on the 1st Sunday of every month at 7pm CET. Sometimes the date can change, but faeries try to stick to it, to avoid confusion. All meetings are open to any faeries, stewards or non stewards. All faery can bring topics to the circle, get involved in the discussions; however, only stewards can participate in a vote, or make an objection. The agenda is prepared by the focus bringer and every meeting starts by finding a facilitator and a minute-taker.

## ROLES

- **Focus bringer**
- **Secretary** deal with all administrative work. See the "How to be a cute secretary" page!
- **Treasurer** handle the money, accounts, finances, etc.
- **Gathering princesses** receive the request and calls for gatherings, stay in touch with facilitators during the gatherings, link between facilitators and steward circle
- **Residency faerie** receive the for gatherings, stay in touch with facilitators during the gatherings, link between facilitators and steward circle
- Other roles :

**COMMUNICATION CHANNELS** The chat is mostly about news, quick consultation, venting and sometimes easy decisions (whenever the quorum of 5 is reached and no objection seems to come). Loomio is for deeper inquiry about the topic and discussions can be open to non stewards as well as be in a closed group. Loomio allows decision making (espcieally to validate gathering calls, residency,...). And the zoom meeting is for topics that could not be solved in another space, or that need to be confirmed or that are too sensitive, and decisions are mostly taken by consensus if the quorum is reached. If a decision is extra sensitive or complex, we can use sociocracy

## Decision-making process Zoeriuero

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Revision #7

Created 2026-05-25 10:32:15 UTC by Admin

Updated 2026-05-26 08:54:13 UTC by Megazord