

# How to be a Shiny Cutie Sexy Secretary



## What does the secretary do? (At least for now)

### Register with the prefecture

Every year after the great circle (and every time the stewards circle changes its composition) we should notify the prefecture. There is a wizard here: <https://www.service-public.gouv.fr/particuliers/vosdroits/R37933>

[public.gouv.fr/particuliers/vosdroits/R37933](https://www.service-public.gouv.fr/particuliers/vosdroits/R37933)

Login credentials available to the secretary.

### Communication

The secretary receives emails from [info@folleterre](mailto:info@folleterre), [visitors@folleterre](mailto:visitors@folleterre) and a few other emails. Usual emails:

- New faerie needing guidance (cutest type). We help them out with information they need. We make it clear we don't take in day trippers.
- Journalists, film crews, documentaries, students that want to write their thesis etc. In general we say we are not interested, we still welcome to come as faeries.
- Faeries that want to write/talk about us (for an article, an art piece, a thesis): usually we say that it's fine but Folleterre should not be named or identifiable geographically, and they should receive explicit consent from all faeries they want to quote.
- People that think that Folleterre is an ecovillage. Folleterre is on a few ecovillage website (I

removed us from some of them). I usually answer that we are not an ecovillage.

- Dramatic emails.

- Spam

## Visas

In the last few years the secretary has had the pleasure of writing invitations for some faeries that leave outside of Europe with mixed results. What we usually say in these letters is that the person is invited to the sanctuary and that we will provide room and board. Please remember that we are not a hotel. Do not make wild promises.

## Be glamorous

Remember that you are an elected official.

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Revision #9

Created 2026-05-25 10:32:15 UTC by Admin

Updated 2026-05-26 13:15:15 UTC by Megazord